



# NORFOLK FIELD NATURALISTS

## POLICIES AND PROCEDURES

### BOARD OF DIRECTORS SPENDING LIMITATIONS

<b>NO.:</b> 01	<b>DATE:</b> September 12, 2017
	<b>AMENDED:</b> July 18, 2023

#### **Policy**

From time to time, the Board may wish to proceed with expenditures on behalf of the Norfolk Field Naturalists.

#### **Procedure**

Further to By-law 1.04, the Board shall obtain the approval of the membership before it proceeds with any expenditure of NFN funds in excess of two thousand, five hundred dollars (\$2,500.00).

A motion must be recorded at a meeting of the membership.